



Assessment Specialist

Position Summary

Conducts assessments of the health and behavior of animals in our care and determine and enhance their adoptability through positive reinforcement training and behavior modification as appropriate.

Job Responsibilities

Customer Service:

- Provides and models timely, polite, and respectful internal and external customer service regardless of the circumstances
- Must remain calm, flexible, and willing to see other perspectives
- Provides recognition and support to both staff and volunteers for their individual contributions to our agency
- Provide callers with basic behavioral advice and support, or refer as necessary.

Behavioral and Physical Evaluations:

- Follow animal assessment protocol to conduct timely, objective, accurate, and complete evaluation of animals to assure the adoption of physically and behaviorally sound pets
- Become familiar with and remain current in positive reinforcement training
- Assist with the development and implementation of behavior modification programs
- Complete Meet Your Match evaluations on animals awaiting adoption
- Assist with the completion of adoption release of liability forms as appropriate to inform potential adopters of any behavioral concerns discovered while the pet was in the care of KHS
- Administer vaccinations, assist/perform blood samples and perform lab work

Other duties:

- Continuously monitor animals and ensure efficient movement through shelter processes
- Work with Certified Euthanasia Technicians on a rotating basis to properly restrain and calm animals during the euthanasia process
- Participate in staff training and development opportunities, special events and projects as needed

Qualifications

- High School Diploma or equivalent
- Must obtain and maintain SAFER certification
- Previous animal handling experience with dogs and cats preferred
- A background in positive reinforcement based training/animal handling preferred
- Respect for the human animal bond is a must!